Parish Clerk: Mrs Tina Higlett

 Crofton House

**ASHWELLTHORPE AND FUNDENHALL PARISH COUNCIL** Norwich Road

 Long Stratton

 Norwich

 NR15 2PG

 Telephone: 01508 530733

 Email: clerk\_ashfun@hotmail.com

­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

To members of the council

You are hereby summoned to attend the Annual meeting of Ashwellthorpe and Fundenhall Parish Council on Tuesday 15 May 2018 at 8pm, in Ashwellthorpe Village Hall for the purpose of transacting the following business:

 **AGENDA**

1. To elect a Chairman
2. To receive the Chairman’s Declaration of Office
3. To appoint a Vice Chairman
4. To consider apologies for absence
5. To receive disclosures of interests and dispensations.
6. To approve the minutes of the meeting held on the 20th March 2018
7. Public Participation
	1. Public if in attendance
	2. Reports from District Cllr and County Cllr if present
8. Reports from Councillors
	1. Update on PROW matters (Cllr J Franey)
	2. Statistical information from SAM2 and Community Speedwatch(Cllr I Bishop)
	3. Village Hall Information (Cllr N De Spon)
	4. Update on Commemoration of End of World War One. (Cllr J Ives)
9. To discuss any Planning Applications
	1. 2018/0840: Belmont Smithy Corner Wymondham Road Ashwellthorpe NR16 1EN

Proposal: Two storey extension including balcony, extension to garage. Cladding change to render and horizontal cladding and change of windows and doors

Copies of the submitted plans can be viewed on-line at

<https://info.south-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P7A9T9OQKH600>

 (ii) 2018/0510: The Lodge, The Street Ashwellthorpe NR16 1EX

Proposal: Replacement of existing conservatory with boiler house and replacement of 2 no. rooflights with conservation style 'Velux' roof windows.

Copies of the submitted plans can be viewed on-line at

<https://info.south-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P4Z0LXOQJN000>

1. Update on GDPR and new Data Protection Law
2. Annual Governance and Accountability Return; Certification of Exemption for smaller authorities
3. To carry out annual review of;
	1. Asset Register,
	2. Effectiveness of Internal Control,
	3. Financial Regulations
	4. Standing Orders.
4. Finance
	1. To note current financial standing
	2. To approve payments
	3. To note CIL payment
	4. To note Insurance renewal for 2018-19 Came & Company
5. To consider renewing subscription to NALC
6. To discuss repairs to Noticeboard on New Road.
7. To consider correspondence received
	1. South Norfolk Residents Parking Scheme
	2. South Norfolk Community Fund
8. Public Forum (2)
9. Urgent items for information but carrying forward to the next meeting
10. Date of Next meeting 19th June 2018

Signed: Mrs Tina Higlett 8th May 2018