

## *Ashwellthorpe and Fundenhall Parish Council*

### **Minutes of the meeting of Ashwellthorpe & Fundenhall Parish Council held on Tuesday 15<sup>th</sup> January 2019, 7.30pm in Ashwellthorpe Village Hall**

*Present: J Ives(chair)*

*Nick De Spon*

*Jerry Franey*

*Ian Bishop*

*Barry Duffin*

*Chris Eastwood*

*Roy Burridge*

*Mrs T Higlett (clerk)*

*Members of the public*

#### 1) To consider apologies for absence

None

#### 2) Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest

Cllr Duffin – Planning and Precept 2019 -20

#### 3) Minutes of the Meeting Held on 20<sup>th</sup> November 2018

These were agreed as a true record of proceedings with no amendments.

All in favour

Council had also held a planning meeting on 12 December 2018, the minutes of which were also approved.

#### 4) Public Open Forum

(i)District Councillor. Joint working is in full swing. South Norfolk's Big Litter Pick is launching soon.

(ii)County Councillor. NCC are currently looking at budgets for 2019-20. Increase in Living Wage has to be taken into consideration and the effect this will have on services. Highway Rangers have been out around Fundenhall, attending to ditches and hedges. NCC are looking into Facilities Management Company Norse, who are wholly owned by NCC, managing Highways. Cllr Burridge asked Cllr Spratt if Highways could erect appropriate signage on New Road on both the North and South sides showing that there is a double junction for Common Road and for Traice Road. There is an issue of visibility on Common Road at the junction of New Road. Clerk to email details to Cllr Spratt and Highways.

#### 5) Reports from Councillors

(i)SAM2 machine has now been alongside the bridle path for seven weeks. 25% of those vehicles caught exceeding the 30mph were doing around 39mph. Noticeable drop in average speed since community speed watch has been out monitoring. There is an increase in villages taking up community speed watch. Members discussed possibility of purchasing another SAM2 machine which would be in permanent situ. Cllr Bishop to look into costings and report back to members. Funding could come from Community Infrastructure Levy. Councillor Spratt spoke of Local Members Grant whereby Parish Councils can apply to him for up to a £1,000 towards Highway improvements. Also, there is the NCC Highways Parish Partnership Scheme were the Parish Council would apply for a 50% contribution from NCC.

Chair.....  
Ashwellthorpe & Fundenhall PC

*All in favour of Cllr Bishop researching cost of equipment and funding.*

(ii) Village Hall. A quiz and chips night arranged for the 26<sup>th</sup> January. Film nights will recommence in February.

#### 6) Highways

Clerk asked members if there were any remedial repairs that the Highway Rangers could carry out in the village. Notifications would need to be emailed over asap.

Correspondence from Highways regarding road repairs to the B1113 to commence 25<sup>th</sup> February.

#### 7) Update on Planning

(a) 2018/2773 Location: Land to Rear of Wood Farm the Street Ashwellthorpe Norfolk

Proposal: Variation of condition 1 of permission 2018/1331 - Amendments to layout to re-position the village hall and replacement of bowling green with tennis court. This has now become four planning applications. Pond will be expanded after the frog season.

(b) 2018/2822 Location: 8 The Turnpike Fundenhall NR16 1EH Proposal: Erection of rear extension. Members had no comments.

(c) 2018/2733 Location: Land North East of The Maples Norwich Road Ashwellthorpe Norfolk

Proposal: Erection of dwelling. Members had no comments.

(d) 2018/2446 9 Knyvett Green, Ashwellthorpe. Proposal: Demolition of existing conservatory and erection of single storey extension and flat roof garage. Members had no comments.

*All proposed by Nick de Spon - seconded by Ian Bishop - all in favour with one abstention*

#### 8) Adoption of Planning Protocol

Clerk had corresponded with NALC regarding how parish councils cover planning when meetings are not held 12 times a year. Smaller councils are now putting in place a planning protocol. Clerk circulated an example of planning protocol. It is desirable to have a process in place. Consensus was to tailor example to South Norfolk requirements in response to applications.

*Clerk to amend and members to review at a later date.*

#### 9) Meeting venues and dates for 2019

Members view is to alternate between Ashwellthorpe Village Hall and St Nicholas Church Fundenhall.

#### 10) Final costs for WW1 Event

Chair was now in possession of invoice for £133.90 which was for the catering. Members proposed to pay for this from the balance of South Norfolk grant received towards event and money set aside in budget. Council have also money raised from ticket sales which will be donated to the Royal British Legion.

#### 11) Finance

(i) Community Account Balance £14,806.90

Business Account Balance £3,437.65

(ii) Cheques/Invoices for approval

| Date       | Payee              | Method        | Description              | Amount |
|------------|--------------------|---------------|--------------------------|--------|
| 11/01/2019 | EON                | Direct Debit  | Electricity              | 23.96  |
| 14/01/2019 | T Jones Electrical | Cheque:100849 | Street light maintenance | 77.33  |
| 14/01/2019 | Norse              | Cheque:100850 | Mardle printing          | 365.00 |
| 18/01/2019 | T Higlett          | Cheque:100851 | Clerks Salary            | 212.06 |

Chair.....  
Ashwellthorpe & Fundenhall PC

|            |          |               |                    |        |
|------------|----------|---------------|--------------------|--------|
| 15/01/2019 | C. Smith | Cheque:100852 | WW1 event catering | 133.90 |
|------------|----------|---------------|--------------------|--------|

#### 12) Budget and Precept for 2019-20

(i) Clerk presented to members a review of the budget which had been set for 2018 -19. Council will have spent just a little over what was forecasted. This is due to an increase in street furniture maintenance and an increase in the dog waste bin emptying service. The budget for 2019 -20 was reviewed by members and agreed.

*The Parish Council agreed to approve the Budget 2019- 20 as presented.*

*Vote Proposed by Jerry Franey – seconded by – Ian Bishop – Agreed unanimously*

(ii) After some discussion it was agreed to increase the precept by 5% to a total of £9041. This would take the annual cost of a Band D property from £27.95 to £29.00 an increase of £1.05.

*Vote Proposed by Jerry Franey – seconded by Ian Bishop – all in favour with one abstention*

#### 13) Election Briefing at South Norfolk Council

No attendees

#### 14) Correspondence

- (i) email FOI request reference burial grounds
- (ii) Norwich Western Link
- (iii) South Norfolk Bitesize learning
- (iv) Citizens Advice Bureau
- (v) EON energy prices

#### 15) Public Forum (2)

Nothing

#### 16) Items for next month's agenda

Planters, ICO renewal

Date of next meeting 19<sup>th</sup> February 2019 7:30pm St Nicholas Church Fundenhall.

Meeting closed at 8:50pm