

ASHWELLTHORPE AND FUNDENHALL PARISH COUNCIL

Parish Clerk: Mrs Tina Higlett
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To members of the council

You are hereby summoned to attend the annual meeting of the Ashwellthorpe and Fundenhall Parish Council meeting on Monday 20th May 2019 at 8pm, St Nicholas Church Fundenhall, for the purpose of transacting the following business:

AGENDA

1. To elect a Chairman for the ensuing year – Chairman to sign Declaration of Acceptance of Office
2. To appoint a Vice Chairman for the ensuing year
3. To consider apologies for absence
4. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
5. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare seat vacant.
6. To confirm the minutes of the meeting held on April 16th 2019
7. To consider a possible co-option onto the Parish Council
8. Public Open Forum
 - I. Public if in attendance
 - II. District Cllr
 - III. County Cllr
9. To elect representatives
 - I. Footpath Warden
 - II. Community Speedwatch
 - III. Village Hall Management Committee
 - IV. Village Maintenance
10. Matters arising from Minutes
 - I. Purchase of second Speed Indicative Device
 - II. To update on new planters
11. To review Standing Orders
12. To review Financial Regulations
13. To review Inventory of Assets
14. To review Risk Assessment
15. To review Complaints Procedure
16. To review the councils procedure for handling requests made under the Freedom of Information Act and the GDPR
17. Planning
 - I. 2019/0924 The Old Post Office 67 The Street Ashwellthorpe.
Proposal: Replacement of 4 windows to rear
Copies of the submitted plans can be viewed on-line at
<https://info.southnorfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=PQIQ3IOQ0IS00>
18. To review and agree the insurance renewal
19. To review councils policy on village maintenance

20. Finance
 - I. To consider whether to exempt from an external audit and if so to authorise the Clerk and Chairman to sign the form
 - II. To note the following receipts since last meeting
 - a) SND Precept
 - III. To note the councils current financial standing
 - IV. To approve payments
 - a) Clerks salary
 - b) NALC Membership
 - c) Jaydee Gardens
 - d) Insurance premium
21. To consider correspondence received
22. Public Forum (2)
23. Urgent items for information but carrying forward to the next meeting
24. Date of Next meeting 18th June 2019

Signed: Mrs Tina Higlett

13th May 2019