

Ashwellthorpe and Fundenhall Parish Council

Minutes of the meeting of Ashwellthorpe & Fundenhall Parish Council held on Tuesday 18th June 2019, 7.30pm in Ashwellthorpe Village Hall.

Present: Jacqueline Ives(Chair)

Nick De Spon

Ian Bishop

Chris Eastwood

Roy Burr ridge

Jerry Franey

Mrs T Higlett (clerk)

Members of the public

1) To consider apologies for absence

None

2) Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest

None

3) Minutes of the Meeting held on 20th May 2019

These were agreed as a true record of proceedings with no amendments. All in favour

4) Public Participation

(i) Public in attendance included representatives of Bramble Bears Nursery. They had come to speak about their concerns for their use of the new community centre. Their requirement to meet the Ofsted framework and that the unit is secure for children. Cllr De Spon spoke of the layout of the centre which consists of a large sports hall which can be divided by bi-fold doors. This area will meet the requirements of users. Cllr de Spon advised the public that there would be a meeting to discuss the plans for the community centre which would be a question and answer session. Council agreed this should take place on the 26th June at 6pm in the village hall.

Majority of the public had come to listen to planning items, therefore it was decided to bring |Agenda point 6 Planning, forward.

Planning

a)2019/1142 Location: Land to Rear Of Wood Farm The Street Ashwellthorpe Norfolk Proposal: Variation of Condition 1 - revision of Village Hall roof shape of permission 2018/2773/RVC - Variation of condition 1 of permission 2018/1331 - Amendments to layout including to the position and design of the village hall and to the position of the groundsmans store and bowling green.

Council approved the variations

Vote to approve changes.

Proposed – Cllr De Spon – seconded Cllr Bishop – all in favour

b) 2019/1085 Location: Land South of The Street Fundenhall Norfolk. Proposal: Erection of single storey dwelling with integrated garage

Council had no comments to make.

Vote no comments to make

Proposed by Cllr Franey – seconded Cllr Eastwood – all in favour

c)2019/0906 Location: Land to Rear of Wood Farm The Street Ashwellthorpe Norfolk

Chair.....
Ashwellthorpe & Fundenhall PC

Proposal: Replacement of previously approved bowling green with two tennis courts surfaced in black asphalt and enclosed by 2.75m high green chain link fencing on a galvanised angle iron framework with lockable access gate.

Members spoke of the boundary in close proximity to Greenwood Close. Cllr De Spon advised it would consist of a ditch, fence, hedge then gardens. The 106 will be changed. Developer obligated to change these. Members felt with the boundary outline it is imperative that they understand what they are approving.

Vote no comments

Proposed by Cllr Ives - seconded by Cllr Franey – all in favour

Council went on to review the layout of the village hall. It was felt that if one of the showers and toilet was removed this would give them another meeting room. There would be a play area outside for Bramble Bears. Discussion had around whether we require a football pitch, but on the plans this area is currently termed as a sports pitch. Members were happy with proposed plans and specifications and agreed they would have no more structural changes. It was brought to their attention that the 106 agreement states that any changes have to be reasonable. Any minor changes can be carried out up until the hall is completed.

Vote in favour

Proposed by Cllr Bishop – seconded by Cllr de Spon – all in favour

4) Public participation continued

(ii) District Councillor – nothing to report. Councillors are having to carry out various training sessions as newly elected councillors. There will be three district councillors covering this area. They will be getting together to work out their programme for attendance to parish council meetings in the future.

No County Councillor in attendance - apologies received

5) Reports from Councillors

(i) Cllr Bishop - Community speedwatch has now been out on 94 occasions. 1131 motorist have been caught speeding. There has been police support in the village. New Speed Indicator Device has been purchased which was paid for by the developer of Wood Farm. This will be erected on the Wood Farm side of the Street. Members passed on their thanks to the developer and asked for developers details so a letter of thanks could be produced.

Clerk to draft a letter of thanks on behalf of the Parish Council

Members also spoke of purchase of second SID sign which Cllr Spratt was prepared to give the council a £1000 towards. Clerk will contact Cllr Spratt.

Vote to purchase 2nd sign

Proposed Cllr Ives – seconded by Cllr De Spon

(ii) Cllr De Spon – Village Hall Film Nights will commence in September. Village Hall have their Annual meeting planned in June 2019.

(iii) Cllr Franey – Footpaths. Footpaths have now had a second cut.

(iv) Cllr Eastwood – Village Maintenance. Cllr Eastwood proposed that a list will be drawn up of all areas of maintenance members would envisage Jaydee Gardens carrying out in the future. New planter has been purchased to be sited by the Fundenhall by the village sign. Cllr Eastwood informed members that the new post box is now available for use.

7) Completion of Internal Audit 2018 -19

- (i) Council approved exemption from external audit and approved signing of Certificate of Exemption. Chair and Clerk duly signed.
- (ii) Considered the assertions on and complete section 1 of the Annual Governance Statement 2018-19. Chair and Clerk/RFO to sign
- (iii) Considered and approved section 2 Accounting Statements 2018-19. Chair and Clerk duly signed.

Chair.....
Ashwellthorpe & Fundenhall PC

- (iv) The internal auditors report had been received. Auditor advised Parish Council that authorised signatories are required to sign the cheque book counterfoils. Comments duly noted.
- (v) End of year 2018 -19 Bank Reconciliation was approved.

8) Finance

- (i) To note councils current financial standing
Community Account Balance 15,165.14
Business Account Balance 3,439.36

- (ii) Cheques/Invoices for approval

Date	Payee	Method	Description	Amount
11/06/2019	Eon	Direct Debit	Electricity	29.59
16/06/2019	P James	Chq: 101870	Internal Audit	112.80
16/06/2019	Autela Payroll	Chq: 101871	Payroll	39.23
18/06/2019	T Higlett	Chq: 101872	Clerks Salary	226.40
18/06/2019	J Ives	Chq: 101873	Fundenhall Planter	88.97

9) Date for Discussion on new Community Centre

It was agreed to hold this in Ashwellthorpe Village Hall on June 26th 2019 at 6pm.

10) Correspondence

- i) Nalc bulletins
- (ii) Letter received from local landowner regarding the cutting back of hedges and long grass adjacent to path on Hudman's Lane, which was difficult to access. Apologised for any obstruction to walkers.

11) Public Forums (2)

Owner of Wood Farm asked the Parish Council if they would be happy for him to approach Cllr Duffin to see if he would turn over the soil on the new community centre, which would happen in the next 3 days. He had served on the Parish Council for 28 years. Council had no objections.

12) Any other business

The Fundenhall village sign is in need of restoration. Two quotes have been obtained one of £1500 and another between £500 - £700. This to be discussed at next parish council meeting

13) Date of next meeting

16th July 2019 – St Nicholas Church Fundenhall