

Ashwellthorpe and Fundenhall Parish Council

Minutes of the meeting of Ashwellthorpe & Fundenhall Parish Council held on Tuesday 15th October 2019, 7.30pm in Ashwellthorpe Village Hall

Present: Jacqueline Ives (Chair)

Nick De Spon

Ian Bishop

Chris Eastwood

Roy Burridge

Roberta Morris

Mrs T Higlett (clerk)

District Councillor

Members of the public

1) To consider apologies for absence

Jerry Franey and District Councillor Vivienne Clifford-Jackson

2) Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest

None

3) To approve the minutes of the meeting held on Tuesday 17th September 2019

These were agreed as a true record of proceedings with no amendments.

5) Public Participation

(i) An update was given regarding the Wood Farm development. Developer would expect to see the tarmac going down in the near future. It has been difficult keeping the roads in and around the site clean, but it is being done at the end of the day. Proposed Parish Council should carry out a site visit in the near future. Ecologist has been out and written statements. A full appraisal of the site has been carried out. Planning for further Affordable homes have been submitted and there is a lot of interest from residents. Saffron Housing details will be forwarded to the clerk for those who show an interest.

(ii) A representative from Saffron Housing was hoping to attend this meeting. This will now take place in November.

(iii) District Cllr Clegg spoke of the South Norfolk Local Development Plan. Planned publication date was September but District were not happy with the plan and asked for it to be revised. New date of publication is January 2020.

No County Councillor in attendance.

5) Reports from Councillors

(i) Community Speed watch - Cllr Bishop. Teams have now been out 132 times. New Speed Indicator Device has been delivered just waiting on the post and then machine can be installed.

(ii) Village Hall – Cllr De Spon. Ongoing discussion between Bramble Bears and village hall committee regarding future hire of village hall. Film night in two weeks' time.

(iii) Footpaths – Cllr Franey in his absence had notified the clerk there would be no requirement for a fourth cut of the footpaths.

(iv) Village Maintenance – Cllr Eastwood. Clerk spoke of the noticeboard placed outside the village hall which still has a door which will not open. This has been refurbished and asked for the contractor to remedy the problem. Cllr Eastwood advised council he would be looking at the parish council's assets with a view to

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producing a maintenance plan. It would also be helpful to have an idea of cost implications in respect of future budget planning for 2020-21.

6) Matters arising from previous minutes

(i) Clerk advised council that she had received correspondence from the landowner regarding footpath which runs through Hudmans Lane, Fundenhall.

The electric fence close to the Hudmans Lane end however, it has never, and does not prohibit the use of the footpath in any way. There is a long section of plastic which encases the fence creating a safe and easy way for any walker to gain access with no risk of injury. It is much easier than any negotiation of a stile of which there are several across the land. I hope that you understand that it is important to keep stock safe.

Cllr Franey has been made aware of the response and stated that *'it would not be easy for the aged or infirm to negotiate either going over and under. The stiles on that path also have two levels of difficulty. The first one which is midway along the path is relatively easy with bars to grab but the one at the village sign is very awkward. The only other method is to open three sets of gates all with spring loaded which need a lot of strength to pull back.*

7) Lease arrangements for agricultural land

Chair advised members that Gaze have now issued a letter of termination to current tenant of the land owned by the PC on Silfield Road, Ashwellthorpe. The council are obliged to give the tenant 12 months' notice. Tenant would like to be considered in the future for the lease of this land.

*Council voted retrospectively for Gaze to send letter to Tenant
Proposed by Cllr De Spon – seconded by Cllr Bishop – all in favour.*

8) Street Light repair on The Street, Ashwellthorpe

Clerk had contacted T T Jones Electrical regarding the light which is out on The Street, Ashwellthorpe. To date no report has been received from contractor. Recently an annual clean and visual inspection had been carried out which brought to the attention of the parish council that foliage required cutting back around the columns. Also, there is no numbering on any column to assist with accurate reporting. Some assets have obsolete lighting which means that the lantern and specific components that support the lanterns are no longer manufactured. Council are aware of the obsolete lanterns and will address as and when required.

9) To review policies

- (i) Financial Risk Assessment - Approved. Chair duly signed and dated.
- (ii) Annual Review of Effectiveness of Internal Control – Approved. Chair duly signed and dated.

10) Parish Amenities Adoption Project.

Project Lead not in attendance but Cllr De Spon updated members.

- (i) Charitable incorporated organisation (CIO) is to be set up. Trustees to be appointed.
- (ii) Focus group to be set up.
- (iii) Village questionnaire only 18 returned which equates to 7% in total. Some people have just forgotten to return it.
- (iv) Bramble Bears are looking for funding for taking on the village hall.
- (v) Name for new hall still to be decided upon.
- (vi) Purchase of chairs from village hall for new centre. These were obtained through funding. Cllr De Spon will discuss with Village Hall Committee.
- (vii) Residents have raised concerns over the new pond. The parish council have kept a very watchful eye on all aspects especially environmental issues. The New pond will have a regular supply of water.

11 Planning

(i) 2019/1947 Location: 2 The Chestnuts Norwich Road Fundenhall Norfolk NR16 1EG

Proposal: Proposed removal of existing pole and beam building and construction of new campsite reception and shop Application Type: Full Planning Permission.

The property in question which is based on New Road towards Tacolneston is situated behind a high hedge and is not visible from any direction. It is a very quiet campsite, with no power however members feel that the

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site would benefit from the improvements and could possibly create employment. The Parish Council fully support the application.

(ii) 2019/1817 Location: The Spinney Norwich Road Fundenhall Norfolk NR16 1EG

Proposal: Alternations and extension to existing bungalow. Application Type: Householder

Members reviewed the above application. It is alterations and an extension to existing bungalow and therefore had no comments to make.

(iii) 2019/1929 Location: The Old Rectory Church Lane Fundenhall Norfolk NR16 1EJ

Proposal: Site 26 solar panels in rear garden and on roof of dwelling.

Application Type: Full Planning Permission

Members reviewed the application and felt it was a reasonable application and fully support it.

(iv) 2019/2017 Location: 11 Greenwood Close Ashwellthorpe Norfolk NR16 1HB

Proposal: Demolition of existing garage and construction of new garage.

Application Type: Householder

Members looked at the above application and stated they have no comments to make.

Clerk advised members that South Norfolk have written to advise the Parish Council that planning application 2019/0329 an Appeal against Refusal has been made against South Norfolk District Council.

12) Finance

(i) To note councils current financial standing

Business Community Account balance 30/09/2019 = £16,335.57

Savings Account balance 30/09/2019 = £3442.79

(i) Clerk presented members with half year accounts. There were no real concerns for the 2019- 20 budget which had been set. Village maintenance is currently over budget by 415.71. Footpath maintenance is underspent by £420 which offsets village maintenance. To date no invoice received from South Norfolk dog waste bin emptying service. In November Parish Council will raise two invoices for £250.00 to each parish for contribution towards churchyard maintenance. Parish Council now in receipt of final precept amount. One unrepresented cheque of £37.59 Inland Revenue. Within 'Projects' Council has set aside £1000.00 for Parish Amenities Adoption Project of which £546.00 has been paid out for legal services.

(ii) Cheques/Invoices for approval

Date	Payee	Method	Description	Amount
11/10/2019	EON	Direct Debit	Electricity	28.63
15/10/2019	T T Jones Electrical	Chq: 101893	Street light repair	308.64
15/10/2019	T T Jones Electrical	Chq: 101894	Street Light Maintenance	40.74
15/10/2019	T W Gaze	Chq: 101895	Termination Notice	120.00
15/10/2019	T Higlett	Chq: 101896	Clerks salary	226.40

(iii) Community Infrastructure Levy received. £3,684.68 in respect of Wood farm development.

(iv) Council are currently holding £8,088.13 Cil money of which £329.56 received October 2015, needs to be spent before 1st October 2020. Clerk to advise South Norfolk that no Cil money has been spent this year.

13) Quotation's for refurbishment of Fundenhall Village Sign

District Cllr Francis advised members he had received a quotation for the repairs which total around £1404.00. This will include grinding out and re-pointing of brickwork, the base of the seat/sign re-pointing the outside brick and cleaning up flint work and replacing the woodwork. Council will need to obtain one other quotation as three quotations are required as per financial regulations before contract can be awarded.

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14) Correspondence

- (i) NALC notification of Annual General meeting 20/11/2019
- (ii) Broadland and South Norfolk Business Awards 2020

15) Urgent Items for Information but carrying forward to next meeting

Nothing

16) Date of next meeting

19th November 2019 – Ashwellthorpe Village Hall

Meeting closed at 8:50pm