

## *Ashwellthorpe and Fundenhall Parish Council*

### **Minutes of the meeting of Ashwellthorpe & Fundenhall Parish Council held on Tuesday 17 September 2019, 7.30pm in Ashwellthorpe Village Hall**

*Present: Jacqueline Ives (Chair)*

*Nick De Spon*

*Ian Bishop*

*Jerry Franey*

*Mrs T Higlett (clerk)*

*District Councillor G Francis*

*Members of the public*

#### 1) To consider apologies for absence

Roy Burrige, Chris Eastwood and County Councillor Bev Spratt, District Councillors Nigel Legg and Vivienne Clifford-Jackson.

#### 2) Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest None

#### 3) To discuss the co-option of a new council member and to sign the Acceptance of Office and the Register of Interests form

It was agreed to co-opt Roberta Morris onto the Parish Council. Roberta Morris duly signed the Acceptance of Office and joined the meeting.

*Proposed I Bishop and seconded N De Spon – All in favour*

#### 4) To approve the minutes of the meeting held on Wednesday 14 August 2019

These were agreed as a true record of proceedings with no amendments.

#### 5) Public Participation

(i) No public in attendance

(ii) Cllr Francis spoke of the housing developments in Norwich. Members attention was drawn to the Community Grants which are available through South Norfolk, namely Community Action Fund (CAF) and Members Ward Funding. The refuse collection contract is still being looked at by Broadland Council. The current contact has 18 months to run.

(iii) As there was no representative from Saffron Housing the Chair asked Mr Muskett if he would like to take this opportunity to speak about the shared ownership. Mr Muskett explained to members that there had been staff changes within Saffron but he was hopeful someone would be in attendance at the next Parish Council meeting. Two houses have already been built and he was hopeful that tenants will have moved in by November. He went onto speak about reinstating a mixture of affordable bungalows and houses in total 12 properties. The parcel of land would also enable the Parish Council the opportunity to put a shop in or a drop-in doctor's surgery. The land in question is to the rear of the development. There will be another pond and this will be the responsibility of Saffron Housing, probably using a maintenance company, all costs incurred will be Saffron's responsibly. They will probably look to build disabled bungalows, starter homes with shared equity. Another planning application will have to be submitted to enable the repositioning of the groundman's store alongside the village hall.

Cllr Bishop voiced his concerns with the amount of debris that is coming of the site onto the road. It was agreed that the contractor would have the road swept. It is only a small stretch but there is concerns as to whether vehicles travelling The Street will sustain stone damage to with bodywork or glass. It was also noted that there is also a considerable amount of dust in Greenwood Close.

Chair.....  
Ashwellthorpe & Fundenhall PC

#### 6) Reports from Councillors

(i) Community Speed watch - Cllr Bishop. August was the last time the community speed watch team were out. New Speed Indicator Device has not been delivered yet they are experiencing problems with the manufacture.

(ii) Village Hall – Cllr De Spon. There is a planned bingo night and film nights are now re-commencing. Still waiting to hear from Bramble Bears as to whether they wish to take on the hire of village hall.

(iii) Footpaths – Cllr Franey. Farmer has ploughed up the footpath opposite village hall. This was not re-instated last year and Cllr Franey wondered if he was leaving it to footfall again. Footpaths will need a fourth cut. Cllr Franey has also noticed that there is an electric fence which prohibits access to the path at the Hudmans Lane end towards Fundenhall Church. Propose letter is sent to landowner

(iv) Village Maintenance – Cllr Eastwood not in attendance but nothing to report.

#### 7) Highway Matters

(i) Update on reviewing of Ashwellthorpe speed limit. Clerk was in receipt of an email from Highways stating that the County Council are not at present reviewing speed limits unless they form part of planning for housing development or where there is road accident data that justifies a review of the speed limit. The position of both 30 speed limit terminals accords with County's 'Speed Management Strategy'. Extension of the 30 limits would not be in-keeping with County's strategy nor would it meet the guidance set by the Department of Transport.

#### 8) Street Light repair in Knyvett Green

Clerk had received notification that street light was out and asked T T Jones to attend and report on findings. Quotation received stating the light is blowing fuses and is beyond repair. Recommendation that lantern requires replacing. quote of £255.00 + Vat.

*Vote.*

*To carry out repairs to street light*

*Propose Cllr Bishop – seconded Cllr Franey - in favour with one abstention.*

#### 9) Parish Amenities Adoption Project

(i) Update from Project Team Leader – Three meetings have been held with the committee. There are four main areas to the project – current Village Hall, Development, Income and Risk Assessments. Contact has been made with Wereham Parish Council who have gone down the same route in taking on the management of a community centre. They have conveyed the mistakes they made and the Committee are keen not to make the same mistakes. Cllr De Spon proposed that the Parish Council ask NP Law to act as their legal advisors. Their charges are £400 for a subscription service which will run from 2 September 2019 to 31 March 2020 which equates to 10 hours of legal work.

*Vote*

*Proposed by Cllr De Spon – seconded by Cllr Bishop – all in favour.*

Parish Council had previously earmarked £1,000 for costs and the £400 will come from this figure.

(ii) PAAP meetings calendar hasn't been drawn up.

(iii) 350 questionnaires have been distributed with about 5% have been returned. Positive responses with ideas of what they would like to see.

(iv) Cllr Franey has spoken to NALC with regards to risk assessments but this was area they could not assist with. Suggest wait and see what will be run from the new hall and carry out assessments as and when required. However, we could carry out initial risk assessment.

(v) To date Bramble Bears have not discussed their long-term plans with regards to long term hire of village hall.

### 10) Planning

(i) Notification of Appeal against Refusal on planning application 2018/2302. Land to the North of The Street, Ashwellthorpe. This is for notification only and council are not required to do anything.

(ii) Update on planning applications/decisions.

2019/1586 1 The Turnpike, Fundenhall 2 storey side extension and front porch. Approved with conditions.

(iii) South Norfolk and Broadland District council have simplified the consultation reply. Comments can be in a format which is convenient to parish councils. This can be submitted by email; on line through the planning pages on South Norfolk's web site or post.

### 11) Finance

(i) To note councils current financial standing

Business Community Account balance 30/08/2019 = £13,213.09

Savings Account balance 30/08/2019 = £3441.07

(i) Cheques/Invoices for approval

Date	Payee	Method	Description	Amount
11/09/2019	EON	Direct Debit	Electricity	29.59
17/09/2019	Jaydee Gardens	Chq: 101885	Village maintenance	450.35
17/09/2019	NP Law	Chq: 101886	Annual Parish Subscription	480.00
17/09/2019	HMRC	Chq: 101887	Clerks Income Tax	33.60
17/09/2019	Norse	Chq: 101888	Printing Community leaflet	66.00
17/09/2019	Autela Payroll Services	Chq: 101889	Payroll services	47.08
18/09/2019	T Higlett	Chq: 101890	Clerks salary	226.60
18/09/2019	T Higlett	Chq: 1010891	Postage stamps	8.40
18/09/2019	Thurton Parish Council	Chq: 101892	Copy of Good Councilors Guide	3.99

### 12) Quotation's for refurbishment of Fundenhall Village Sign

Nothing to report. To be included in October's agenda.

### 13) Correspondence

(i) Norfolk Citizens Advice.

(ii) Barclays Bank – way you pay online is changing.

(iii) Disability Network Norfolk Group

### 14) Public Forum (2)

Member of public showed interest in joining the PAAP committee as his background is in procurement

### 15) Date of next meeting

15th October 2019 – St Nicholas Church Fundenhall.

Meeting closed at 9:10pm

Chair.....  
Ashwellthorpe & Fundenhall PC