

## *Ashwellthorpe and Fundenhall Parish Council*

### **Minutes of the meeting of Ashwellthorpe & Fundenhall Parish Council held on Tuesday 17<sup>th</sup> December 2019, 7.30pm in Ashwellthorpe Village Hall**

*Present: Jacqueline Ives (Chair)*

*Nick De Spon*

*Ian Bishop*

*Chris Eastwood*

*Jerry Franey*

*Roy Burridge*

*Mrs T Higlett (clerk)*

*District Councillors – Gerry Francis and Nigel Legg*

*Members of the public*

#### 1) To consider apologies for absence

Roberta Morris and Cllr Bev Spratt

#### 2) Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest

None

#### 3) To approve the minutes of the meeting held on Tuesday 19<sup>th</sup> November 2019

Minutes were agreed as a true record of proceedings with no amendments.

#### 4) Public Participation

(i) Public in attendance, just to observe.

(ii) Report from District Councillor.

Cllr Legg spoke of the proposed reduced speed limit on the B1113 Wreningham, from the crossroads to Mill Lane by NCC highways. Broadland and South Norfolk Council are currently discussing the refuse contract which for Broadland expires in 2022. South Norfolk run their collection service in house whilst Broadland out source. One consideration is to set up a company to do both areas which would reduce the cost. Government directives coming out soon on the collection of food waste. Grants still available up to £500. Bramble Bears are looking to apply for a grant.

#### 5) Matters arising from previous minutes

(i) Fundenhall Sign. Clerk has spoken with the Compliance Officer at South Norfolk Council regarding the Community Infrastructure Levy money who confirmed this could be used to refurbish the Fundenhall Sign. So far only two quotes have been obtained.

#### 6) Reports from Councillors

(i) Footpaths - Cllr Franey. Footpaths are very muddy due to the weather. Footpath sign needs to be reinstalled opposite the village hall on the path itself. It was suggested it would be better placed by the dog waste bin on the village hall site, but after discussion members felt it should be reinstalled in its original location on the path.

*Proposed by Cllr Franey – seconded by Cllr De Spon – all in favour.*

(ii) Village Hall – Cllr De Spon. Bramble Bears will take on the village hall full time from September 2020. Cllr Franey asked if he could see the business plan. The rent has been agreed at £100.00 per

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month for the first 6 months after this it will rise to £150.00 and then after a year it will be £250.00 per month. Parish Council has to have a representative as a Trustee.

(iii) Village maintenance – Cllr Eastwood reported that the noticeboard outside the village hall, the doors have been adjusted to enable them to be unlocked without force. Chair and Clerk advised that there was still an issue with these last week. Cllr Eastwood will speak to Jaydee Gardens.

(iv) Community Speed watch – Cllr Bishop advised that this will recommence in January 2020. Would like some more people to join as volunteers. Two people stated they would like to join. Cllr Bishop has also asked for backup when he is not around to download data. Speed monitoring has shown there is a marked improvement in observing the limit, than what it was 4/5 years ago. The new Speed Indicative device will be installed facing entrance into the village from the B1113.

#### 7) Parish Amenities Adoption Project.

Project Lead advised that they will be registering as a Charitable Incorporated Organisation (CIO). There will be a requirement for three councillors as Trustees for the CIO registration to be completed. The constitution has already been written. Cllr De Spon advised he has already put together a list of names of people who are willing to be Trustees within the village. Terms and Conditions for hirers of the hall have been drawn up. Risk assessments to be carried out nearer the time. Cllr Jary is talking to someone with regards to the pond and the risk assessment. Particular concern is the depth and type of fencing which should be erected.

#### 8) Planning

Nothing to report

#### 9) Finance

(i) To note councils current financial standing

Business Community Account balance 29/11/2019 = £20,131.31

Savings Account balance 29/11/2019 = £3442.79

(ii) Cheques/Invoices for approval

Date	Payee	Method	Description	Amount
11/12/2019	EON	Direct Debit	Electricity	28.63
18/12/2019	South Norfolk Council	Chq: 100902	Dog waste emptying serv.	640.80
18/12/2019	Autela Payroll Services	Chq: 100903	Payroll	47.08
18/12/2019	Ashwellthorpe Village Hall	Chq: 100904	Hire of hall	28.00
18/12/2019	T Higlett	Chq: 100905	Clerks salary	226.60

(iii) Receipt from South Norfolk Members Ward Grant £500.00.

#### 10) Budget

Clerk had prepared a draft budget for consideration by members. The budget if approved would see an increase of £3,250.00 on last year's figures. This was allowing for additional costs with the new community centre, in particular Insurance and legal fees. Footpath and village maintenance would also see an increase on 2019/20 due to future developments. Cllr De Spon spoke of possible purchase of new batteries for defibrillator and members should consider the future purchase of a

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third defibrillator for the new community centre, along with website booking systems. Cllr Bishop suggested Clerk to be considered to oversee the financial affairs of new hall. Clerk quite happy to assist in anyway.

11) Consultations

(i) Boundary Commission's consultation on divisional boundaries for Norfolk County Council.  
This was noted.

12) New Items

To consider supporting the Local Electricity Bill and writing to the organisers of the campaign for the Bill, Power for People. Chair asked for this to be carried over to January's agenda.

13) Correspondence

- (i) Catalogue on outdoor fitness equipment.
- (ii) NALC newsletters
- (iii) T Jones Electrical notification of light out on Kynvett Green and quotation to repair of £255.00 + vat.

*Vote to repair*

*Proposed by Cllr De Spon – seconded by Cllr Bishop – all in favour*

14) Urgent items for information but carrying forward to next meeting

None

15) To note change of date of next meeting due to Precept submission

Date of next meeting will be 14<sup>th</sup> January 2020 7:30 St Nicholas Church Fundenhall.

Meeting closed at 8:50pm