

## Minutes of the meeting of Ashwellthorpe & Fundenhall Parish Council held on Tuesday 18<sup>th</sup> February 2020 at Ashwellthorpe Village Hall

*Present: Jacqueline Ives (Chair)*

*Nick De Spon*

*Ian Bishop*

*Chris Eastwood*

*Jerry Franey*

*Roy Burridge*

*Roberta Morris*

*Mrs T Higlett (clerk)*

*Members of the public*

### 1) To consider apologies for absence

District Councillor Vivienne Clifford-Jackson

### 2) Declaration of Interest for Items on the Agenda and Dispensations for Councillors with a Pecuniary Interest

C Eastwood Item 14 Fundenhall Community Trust

### 3) To approve the minutes of the meeting held on Tuesday 14<sup>th</sup> January 2020

Minutes were agreed as a true record of proceedings with no amendments.

### 4) Public Participation

(i) Trustees to Ashwellthorpe Village Hall. Chair invited to them to speak at Agenda item 7.

(ii) County Councillor – Budget has been set for highways, which is the lowest for some years.

Children's Services has seen an increase of £13million. Currently over 1100 children in care. Adult Care are holding their own. Western link is going forward. Recycle waste and where it goes to and bat bridges on current agenda. Chair spoke of concerns within the community of rural bus services.

(iii) District Councillor – Greater Norwich Local Plan comments to be made by the 16<sup>th</sup> March 2020. A separate South Norfolk Village Clusters Housing Site Allocations document is being developed by South Norfolk Council and it is proposed Ashwellthorpe will be combined with Wreningham. Further information will come out soon. Council Tax increase, would see a Band D raise by £5.00. Grant funding will commence in April 2020 and would expect Parish Councils to match fund.

(iv) Wood Farm Development Update – The tarmac is now down on roadways. Sedum roof is now complete on the hall and sanitary ware has been installed. Propose that the Focus group may like to take a look at how things are progressing. The pond will hopefully be completed before the 24<sup>th</sup> February in time for the toad migration. Fence to be installed along the rear of properties located in Greenwood Close which back onto the site along with reshaping and piping ditch. Currently in discussions with South Norfolk Council over affordable homes. Clerk advised Parish Council were in receipt of Tree Preservation Order (TPO) for the site. Developer explained he had received a visit from a representative of the Planning and Environment department who said he would be required to move the soil from around the base of a tree that she was going to TPO. The tree has been identified as a danger to the public over a year ago. There are however oak trees on the site which do need a TPO placed on them to save them from being felled.

*Council proposed a letter should be sent from the Parish Council to South Norfolk Planning and Environment copying in the Managing Director.*

*Proposed by I Bishop – seconded by J Franey – all in favour.*

Clerk to draft a letter and circulate to members for approval

Chair.....  
Ashwellthorpe & Fundenhall PC

#### 5) [Matters arising from previous minutes](#)

(i) Clerk advised street light outside 28 Kynvett Green has been repaired.

(ii) Parish Council acknowledge receipt of complaint regarding a parish councillor and the handling of the water logging in Ashwellthorpe. Clerk has written to the complainant and Parish Council will now review their procedures. Following an examination by NCC Highways council have been advised that the problem is in part due to a partially blocked pipe which carries the drainage water from The Street and a number of fields on the south side of the Village.

(iii) Resident concerns with drainage on Wood Farm development. Developer has spoken to resident in question.

#### 6) [Reports from Councillors](#)

(i) Footpaths – J Franey. Nothing to report with regards to footpaths. Issues with dog waste not being placed in bins

(ii) Village maintenance – C Eastwood. Nothing to report. R Burridge had obtained a quote for the repairs to the Fundenhall village sign. The quote from H Stebbing to repair the sign and seating is a £1000.00 plus vat. Two other quotes have been received in the past ranging between £1400 and £2000.

Vote to go ahead with quote from H Stebbing Workshop.

*Proposed by N De Spon – seconded by C Eastwood – all in favour.*

Clerk to make contact with H Stebbing Workshop.

(iii) Community Speed watch – I Bishop. Team have been out twice in the last two weeks on New Road.

#### 7) [Village Hall](#)

Chair invited trustees of the village hall to speak to members of the council.

Discussion had around the charitable status of the village hall. Trustees have sought legal advice on the way forward. Spoke of one charity to cover both halls committee would then resign and the village hall would be subsumed. The village hall constitution states it has to be available for all to use, and they will contravene this if Bramble Bears are sole users. Parish Council will seek legal advice as a matter of urgency.

Vote to contact NP Law for advice on Charitable Incorporated Organisation (CIO) affecting both halls and the best way forward for both parties.

*Proposed N De Spon – seconded by I Bishop – All in favour*

Chair suggested that it might be appropriate to arrange a meeting with NP Law rather than corresponding by email or letter.

#### 8) [Parish Amenities Adoption Project](#)

Currently working on the Charitable Incorporated Organisation and further information is required on Trustees. Constitution has been written. Sub group meeting to be arranged.

#### 9) [Planning](#)

(i) 2020/0127/0128 Location: Lyndale The Street Fundenhall. Proposal: Sub-division of existing dwelling, including side and rear extensions, front and rear dormers, internal alterations and

restoration. Erection of 2x detached double garages and additional driveway access Application Type: Full Planning Permission.

Council had no comments to make.

*Proposed by I Bishop – seconded – J Franey – all in favour*

(ii) 2020/0219 Location: 91A The Street Ashwellthorpe Norfolk NR16 1EZ Proposal: Creation of vehicular access Application Type: Householder.

Council had no comments to make

*Proposed by C Eastwood – seconded - I Bishop – all in favour*

(iii) Council notified of extension of time on Wood Farm Development Applications:2019/2253 and 2019/2252.

(v) Update on Planning decisions. 2019/2222 Land north east of The Maples Norwich Road, Ashwellthorpe, erection of single storey dwelling – refused.

(vi) Correspondence received from South Norfolk Planning advising an appeal against a refusal for planning application 2019/1085.

#### 10) Consultations

(i) Discuss supporting Local Electricity Bill. This was noted. It was left for members to decide whether the Parish Council should sign up to the campaign.

(ii) Greater Norwich Local Plan - closing date 16 March. This was noted.

(iii) NCC Local Transport Plan 2020/36 – closing date 28 February 2020. This was noted.

(iv) Local Government Boundary Commission extension to 24<sup>th</sup> March 2020. This was noted.

#### 11) Finance

(i) To note councils current financial standing

Business Community Account balance 31/01/2020 = £19,362.47

Savings Account balance 31/01/2020 = £3444.51

Chair signed to acknowledge figures were in agreement with bank statements.

(ii) Cheques/Invoices for approval

Date	Payee	Method	Description	Amount
11/02/2020	EON	Direct Debit	Electricity	29.59
18/02/2020	NALC	Chq: 100910	Clerks manual	24.95
18/02/2020	T Higlett	Chq: 100911	Clerks Salary	226.40
26/02/2020	ICO	Direct Debit	Renewal	£40.00

#### 12) Correspondence

(i) Broxap Litter and Recycling Bins

(ii) Your Voice in South Norfolk meeting 25 March 2020

(iii) NALC Wellbeing – Response to consultations Meeting 20<sup>th</sup> February 2020

(iv) The Big South Norfolk Litter Pick 2020

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13) [Councillor Training](#)

Clerk has been in touch with Norfolk Association of Local Councils and Norfolk Training Partnership with a view to carrying out comprehensive training for all members of the Parish Council. Chair will look at venue availability and inform councillors.

14) [Urgent items for information but carrying forward to next meeting](#)

Fundenhall Community Trust – notification that a number of changes are proposed to the objectives of the charity. Quote: -

- The changes are to explain the role the charity has as custodian of the land leased to the village of Fundenhall and to make it clear that fundraising is undertaken only where appropriate.

Council duly noted. Notice to be displayed.

Date of next meeting will be 17<sup>th</sup> March 2020 7:30 St Nicholas Church, Fundenhall.

Meeting closed at 9:30pm