

## Ashwellthorpe & Fundenhall Parish Council

To members of the Public The following meeting will be held virtually: Ashwellthorpe & Fundenhall Parish Council's Meeting Tuesday 16<sup>th</sup> June 2020, 7:30pm If you would like access to the meeting please contact the parish clerk for a link.

SIGNED: T Higlett

Clerk to Parish Council

DATE: 10th June 2020

Email: clerk\_ashfun@hotmail.com

**Some of the items on this agenda may need to be deferred to a later date as a result of time restrictions imposed by the teleconferencing software.**

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### AGENDA

- 1) Welcome by the Chair
- 2) Apologies and approvals for absence.
- 3) To receive disclosures of Interests and dispensations.
- 4) To approve the minutes of the meeting held on Tuesday 19<sup>th</sup> May 2020 which will be signed at the next face to-face Parish Council meeting.
- 5) Matters arising from those Minutes.
  - (i) Hazard marker posts in Church Lane, Fundenhall
  - (ii) Signage on the B1135.
  - (iii) Commemorative Tree – Wood Farm Development
- 6) To receive reports from County and District Councillor.
- 7) Public if in attendance.
- 8) To receive reports and to consider any necessary action regarding:
  - (i) Footpaths - Cllr Franey
    - a. To discuss footpath on Manor Farm
  - (ii) Village Maintenance - Cllr Eastwood
    - b. Approval for installation of dog waste bin – Fundenhall
    - c. Cleaning of War memorial
- 10) Planning
  - (i) 2020/0938 Location: The Bungalow Church Lane Fundenhall Norfolk NR16 1EJ. Proposal: Demolition of existing dwelling and replace with new dwelling. Application Type: Full
  - (ii) 2020/0921 Location: Former Post Office Stores 94 The Street Ashwellthorpe NR16 1AA Proposal: Change of use of disused shop (A1) to 3 bedroom bungalow. Demolition of store room and creation of new access via Knyvett Green to original dwelling (as approved 2012/0070). Application Type: Full Planning Permission
  - (iii) To discuss new vehicular access of Norwich Road, Ashwellthorpe.
- 11) To update on Parish Amenities Adoption Project
- 12) Finance:
  - (i) To consider the Internal Auditors report for year ending 31 March 2020. Forwarded to members prior to meeting
  - (ii) To consider whether to exempt from an external audit and if so to authorise the Clerk and Chairman to sign the form.
  - (iii) To consider the assertions on, and complete, the Annual Governance Statement 2019/20 and to authorise the Clerk and Chairman to sign.
  - (iv) To consider and approve the Accounting Statements 2019/20 and to authorise the Chairman to sign.
  - (v) To note councils current financial standing
  - (vi) To consider issuing cheques for the following:
    - T Higlett, Jaydee Gardens, P James, Glasdon
  - (vii) To approve clerks mileage claim.
- 13) To consider correspondence received:  
Norfolk ALC Newsletters, Norfolk ALC Wellbeing, South Norfolk Town and Parish Council Brief
- 14) Date and time of next meeting: Tuesday 21<sup>st</sup> July 2020 at 7.30pm virtual or physical venue to be decided in line with the Coronavirus situation.