

ASHWELLTHORPE AND FUNDENHALL PARISH COUNCIL

Minutes of the virtual meeting held on Tuesday 16 June 2020 at 7:30p.m

Present: Jacqueline Ives (Chair)

Nick De Spon

Ian Bishop

Chris Eastwood

Roberta Morris

Roy Burridge

Jerry Franey

Mrs T Higlett (clerk)

District Cllrs G Francis and N Legg

Member of the public

1)Welcome by the Chair

2)To consider apologies for absence

None.

3)Declarations of interest

There were no declarations of interest.

4)To approve the minutes of the meeting held on Tuesday 19th May 2020

Copies of which had been circulated to all Councillors, were agreed as a true record of proceedings with no amendments.

5) Matters arising from those minutes

i)Hazard markers Church Lane, Fundenhall

Clerk had contacted Highways regarding the posts and these had not been installed by highways. They shouldn't be in place as there are no hazards present. Highways will correspond with owners.

ii)Signage on the B1135

Highways had been contacted and they had noticed the issue at the junction of the Ashwellthorpe Industrial Estate. No signs at all are permitted and they will address the problem.

iii)Commemorative Tree – Wood Farm Development

Chair had spoken with the developer and this is work in progress.

6) Reports from County and District Councillors.

Cllr Legg advised that meetings will resume at South Norfolk complying with Social distancing.

Highways have spoken to the owner of the Old Telephone Exchange house with regards to concerns with entrances onto the highways and advised appeals can take anything up to a month to be heard.

7) Public in Attendance

Public spoke of entrance which had been installed to a plot of land adjoining his property over the bank holiday weekend and safety issues on the B1113. Concerns were expressed that the Parish Council had not made any comment on the planning application. Members had previously stated they had discussed around the access to the site from B1113 and the junction of Norwich Road/Wymondham Road and safety issues when in construction stage.

Council proposed a letter should be sent to Planning regarding the safety issues.

8) To receive reports and to consider any necessary action to be taken.

i) Footpath – Cllr Franey spoke of the footpath that runs along the back of Manor Farm, of which the council had received correspondence from a local walker. They had found two gates in the hedges had been removed and barricades in place. Cllr Franey had been informed by the farmer that cows had damaged the gates which enabled them to get out on the road. The gates had to be removed and a temporary fix. These will be replaced with a kissing gate. Council were also advised that walkers should avoid going into fields where cows are.

ii) Village Maintenance – Cllr Eastwood is in receipt of the dog waste bin. This will be placed on the right hand side of the seat which is situated at the junction of Hudmans Lane. One metre back from the seat on a hard surface. The weeds also need removing around the seat. Cllr Eastwood asked permission to obtain a quote for installation from Jaydee Gardens.

Vote to obtain quote

Proposed – Cllr Eastwood – Seconded Cllr Franey – all in favour.

The Fundenhall sign has been returned from Harry Stebbings after remedial maintenance. Appreciated the good work which has been done.

War memorial in Ashwellthorpe is in need of specialist cleaning. Council will look to see what grants are available. Cllr Burrige spoke of Fornsett St Peter's war memorial which has recently been renovated and proposed contacting their parish clerk to see who they used.

To be included on next agenda

9) Planning

i) 2020/0938 Location: The Bungalow Church Lane Fundenhall. Proposal: Demolition of existing dwelling and replace with new dwelling. Style of proposed dwelling is in keeping with adjacent property. Set back slightly from the narrow road, which shouldn't pose a problem with delivery of builders equipment. Members in favour.

Proposed by Cllr Morris – seconded by Cllr bishop – all in favour

ii) 2020/0921 Location: Former Post Office Stores 94 The Street Ashwellthorpe. Proposal: Change of use of disused shop (A1) to 3 bedroom bungalow. Demolition of store room and creation of new access via Knyvett Green to original dwelling (as approved 2012/0070). The vehicular access from Kynvett Green to this property was approved in 2012 and has since expired. The layby to the front of the shop is owned by highways. Parish Council are unaware of who owns the land in Kynvett Green. Regarding the change of use from a village shop to a bungalow, council wondered if a business case has been put forward as residents of the parishes were very disappointed when the shop closed. Cllr Legg advised members there is currently no business case. The Parish Council proposed to reject the application as nothing was done when approval was granted previously.

Proposed by Cllr Bishop – seconded by Cllr Eastwood – all in favour.

iii) New vehicular access to land North East of The Maples, Norwich Road, Ashwellthorpe. Parish Council are aware that the owners of The Maples have appealed against the decision made by South Norfolk Planning to reject their application. As previously discussed minute ref: 7 council are aware that an entrance to the property has already been installed.

10) Parish Amenities Adoption Project

Application for the charity has been accepted by the Charity Commission. Thanks to D Jefferies for achieving this.

Pond - Members to look at the safety concerns. A representative of a local Safety Inspection company has been to look at the pond and will advise Parish Council accordingly. Insurance company to be contacted for their views on safety and liability.

New community centre will be known as new Village Hall until the official opening. Parish Council to decide on name. Centre to be completed late June early July.

Bank Account, independent from the Parish Council accounts, needs to be set up.

11) Finance

(i) To note councils current financial standing

Business Community Account balance 29/5/2020 = £20,891.79

Savings Account balance 29/05/2020 = £3445.72

(ii) Cheques/Invoices for approval

| Date | Payee | Method | Description | Amount |
|------------|----------------|--------------|---------------------|---------|
| 12/06/2020 | EON | Direct Debit | Electricity | 28.63 |
| 16/06/2020 | Jaydee Gardens | Chq: 100926 | Grounds Maintenance | 147.85 |
| 16/06/2020 | Glasdon | Chq: 100927 | Dog Waste Bin | 159.62 |
| 16/06/2020 | P James | Chq: 100928 | Audit | 75.00 |
| 16/06/2020 | T Higlett | Chq: 100929 | Clerks Salary | 226.40 |
| 17/06/2020 | Harry Stebbing | Chq: 100930 | Fundenhall Sign | 1261.80 |
| 17/06/2020 | Jaydee Gardens | Chq: 100931 | Grounds Maintenance | 335.35 |

12) Completion of Annual Audit 2019-20

(i) To consider the Internal Auditors report for year ending 31 March 2020. Forwarded to members prior to meeting.

(ii) Council approved exemption from external audit and approved signing of Certificate of Exemption.

(iii) Considered the assertions on and complete section 1 of the Annual Governance Statement 2019-20.

(iv) Considered and approved section 2 Accounting Statements 2019-20.

13) Correspondence received

Norfolk ALC Newsletters, Norfolk ALC Wellbeing, South Norfolk Town and Parish Council Brief

14) Date of next meeting

Tuesday 21st July 2020 7:30pm.

Meeting closed at 21:20.