

ASHWELLTHORPE AND FUNDENHALL PARISH COUNCIL

Minutes of the meeting held on Tuesday 20th July 2021 at 7p.m

Present: J Ives (Chair)
 Nick De Spon
 Roy Burridge
 Chris Eastwood
 K Peake
 J Leggett
 Mrs T Higlett (Clerk)
 District Cllrs N Legg, and G Francis

1) To consider apologies for absence
 None

2) Declarations of interest for items on the agenda and to consider any requests for dispensations.
 C Eastwood planning application 2021/1343 and 1344.

3) To approve the minutes of the meeting held on Tuesday 15th June 2021.
 These were not approved. Two spelling mistakes to be corrected.

4) Co-option to Parish Council
 Two interested parties spoke to members and decision will be made after the meeting.

5) Public Open Forum
 Member of public spoke about flooding experienced in December 2020 and a report they had received. County Council are duty bound to send out a report with recommendations. Report received does not state who you should contact in the future. Parishioner will liaise with Parish Council.
 Other members interest in Planning application 2021/1343 +1344.

Cllr Legg advised there was nothing much to report within the district. Flooding is an ongoing concern and Ashwellthorpe was one of many villages which were hit badly. District Council's initial response was there is not much they can do, but we need to try and prevent it. South Norfolk Council are to appoint a Flood Management person. Planning department has a shortage of staff and with an increase in planning applications this has led to a backlog. There are still only five people sitting on the planning committee.

6) Planning

I. 2021/1403 Location: 24B The Street Ashwellthorpe. Proposal: new driveway access and installation of satellite dish and roller shutter doors to car port. Members reviewed the application and there were concerns that the vision splay is correct for a 30mph village and that the **district** roadway should be contain a culvert.

Propose No comment

Proposed by C Eastwood – seconded by R Burridge – all in favour

II. 2021/1268 Location: 7 The Turnpike Fundenhall. Proposal: Single storey and double storey rear extension to dwelling – retrospective no objection

III. 2021/1229 Location: Outbuilding at Rose Farm the Street Ashwellthorpe. Proposal: Reserved matters application for appearance, landscaping, layout and scale of planning application 2020/1537 for the erection of 7 dwellings. Members felt the original drawing was more attractive/interesting. Roadways should be allowing for large emergency appliances and vehicles parking on the road rather than on the driveway, which could make it difficult in turning.

Decision was to make no comment

Proposed by C Eastwood – seconded by R Burridge - all in favour.

IV. 2021/1343 Location: Barn at The Grange Whipps Lane Fundenhall. Proposed conversion of existing Atcost building to residential use (following the permission granted for Class Q conversion of the building under reference: 2020/2236) Application Type: Full Planning Permission. Members had not changed their views and standby what has been said in response to previous applications that is to reject. Previous application was approved and the applicant has come back with further development of the building.

Propose to reject application

Proposed by N De Spon – seconded by R Burridge - J Ives in favour - two abstained from voting

V. 2021/1344 Location: Barn at The Grange Whipps Lane Fundenhall. Proposal: Proposed alteration to existing curtilage listed outbuilding to form car port, as well as minor repairs/alterations to fabric of three other outbuildings Application Type: Listed Building Consent. In a previous application these buildings were to be converted and the Atcost barn was to be demolished.

Propose to reject as not lying within 'Q' boundaries.

Proposed by K Peake – seconded by – J Leggett – all in favour

7) Finance

I. First quarter accounts see appendix 1.

II. To approve payments

Payee	Method	Description	Amount
EON	Direct debit	Streetlight electricity	29.59
T Higlett	Cheque	July salary	259.44
Autela payroll	Cheque	Payroll services	108.24
T Higlett	Cheque	Expenses	17.24
T Jones	Cheque	Streetlight maintenance	41.80
Came & Co	Cheque	Additional Insurance Premium	635.05

8) Community Centre

C Eastwood advised there had been difficulties in setting up a PayPal account due to not having a credit card. County Broadband have made contact with a proposal to installing superfast broadband. Installation would be free. There would be no monthly fee however if a telephone is installed then

there would be a charge. N De Spon advised there is still snagging to be done on the hall. Staging has arrived and landscaping should commence soon. Groundsman's hut to be sourced.

9) To receive reports and to consider any necessary action

I. Footpaths - these are not in a good state and some areas are impassable. Some have been ploughed, which has meant you cannot walk on them. In the past Council have sent a letter to the landowner reminding him of his obligations if he should plough up a footpath and fail to reinstate. If no improvement then Council should consider addressing the issue. A second cut has been carried out. It had also been brought to the attention of the council that a fence has been erected adjacent to the footpath opposite 77 The Street, running North to Lower Wood. Correspondence has been forwarded to NCC Countryside Access Officer for their attention.

II. Village maintenance – nothing to report

III. Community Speed watch – nothing to report

10) Matters arising from previous months minutes for discussion

I. R Burrige had asked for an update on what action still needed to be carried out with regards to flooding in the Street. N De Spon advised the culvert – 24 The Street ditch has not been dug out. Field has a pipe in it and Highways need to connect it all up to complete the circuit.

11) Correspondence

I. Highways Rangers service to be reinstated. They will visit villages twice a year to carry out minor highway repairs.

II. Parish Partnerships" Scheme for Local Highway Improvements", which the County Council will be repeating in 2022/23.

III. Overgrown nettles on the pavement in The Street, Ashwellthorpe – These have since been cut back

IV. Courier Fraud Scam warning – Norfolk Police

V. Temporary Road Closure in The Street, Ashwellthorpe. Signage has been erected.

12) Items for next month's meeting

Queens Platinum Jubilee 2022, Additional Bank Signatories

13) Date of next meeting 21st September – St Nicholas Church, Fundenhall

Appendix 1

Ashwellthorpe & Fundenhall Parish Council Accounts 2021-22

1 April 2021- 30 June 2021

	Financial Year Budget 2021- 22	Actual Spend	Over/Under Spent	Receipts	Budget	Actual
	£	£	£			£
ADMINISTRATION				Precept	10,205.00	5,102.50
<i>Salaries and related costs</i>	3,400.00	778.32	2,621.68	CIL (Community Infrastructure Levy)	4,000.00	1,503.10
<i>Staff Training</i>	300.00	15.00	285.00	Vat refund 2019- 20		719.37
<i>Staff expenses and subscriptions</i>	50.00	0.00	50.00	Vat refund 2020-21 yet to be reclaimed	902.78	
OFFICE SERVICES				VAT refund 2021-22 yet to be reclaimed	191.79	
<i>Stationery</i>	100.00		100.00	Advertising		53.32
<i>Postage</i>	70.00	10.20	59.80	Land rent	1,400.00	
<i>Software support</i>	50.00		50.00	Interest	6.00	0.09
Communications				Total	16,705.57	7,378.38
<i>Printing of Village Magazine</i>	1,000.00		1,000.00			
<i>Website Host/Licence/Support</i>			0.00	Opening Balance 1/04/2021		18,714.08
Members				Income		7,378.38
<i>Members Expenses</i>			0.00	Total		26,092.46
<i>Room Hire/Zoom meetings</i>	200.00	28.78	171.22	Payments		4,498.20
<i>Members Training</i>	200.00	120.00	80.00	Total		21,594.26
Professional Services						
<i>Legal & Professional Fees</i>	750.00	570.00	180.00	Represented by 30/06/2021		
<i>Audit Fees</i>	500.00		500.00	Community Account		18,360.16
<i>Insurance</i>	1,300.00	707.42	592.58	Business Account		3,447.40
<i>Payroll Services</i>	300.00		300.00			21,807.56
Subscriptions				less unrepresented cheque 100988 NALC		213.30
<i>NALC</i>	300.00	213.30	86.70	Total		21,594.26
<i>Subscriptions other inc.ICO</i>	100.00		100.00			
Grants and Donations				General reserves @ 30/06/2021		10,880.93
<i>Grants s137 (5778 687x8.41)</i>			0.00			
<i>Grants other</i>			0.00			
Village Maintenance						
<i>Street Lighting - repairs/maintenance</i>	1,000.00	404.38	595.62			
<i>Street Lighting - electricity</i>	450.00	87.81	362.19			
<i>Highways & Road Safety</i>			0.00			
<i>Street Furniture purchase</i>	500.00		500.00			
<i>Street furniture maintenance</i>	500.00	187.93	312.07			
<i>Dog Waste Bin Emptying Service</i>	800.00		800.00			
<i>Gritting Roads</i>			0.00			
<i>Footpath Maintenance</i>	1,500.00	394.63	1,105.37			
Village Services						
<i>Churchyard maintenance</i>	500.00		500.00			
<i>Dog waste bin purchase</i>	200.00		200.00			

Clerk: Tina Higlett
July 2021 MinutesChair.....
Ashwellthorpe & Fundenhall Parish Council

<i>Defibrillator maintenance</i>	500.00	171.30	328.70
Other <i>Reimburse AshwellthorpeComm Centre</i>		809.13	
Totals	14,570.00	4,498.20	10,880.93