

ASHWELLTHORPE AND FUNDENHALL PARISH COUNCIL

Minutes of the meeting held on Tuesday 19th October 2021 at 7p.m

Present: J Ives (Chair)
 Nick de Spon
 Roy Burridge
 K Peake
 G Williams
 Mrs T Higlett (Clerk)
 District Cllrs G Francis and N Legg

1) To consider apologies for absence.

C Eastwood

2) Council acknowledged resignation of J Leggett

3) Declarations of interest for items on the agenda and to consider any requests for dispensations.

None

4) To approve the minutes of the meeting held on 22nd September 2021

These were approved and duly signed

5) Public Open Forum

Cllr Legg advised that due to joint working South Norfolk and Broadland Council are currently looking for an office suitable for both councils. Broadland House which has been vacated by Aviva at Broadland Business Park has been mentioned. Discussion around accessing services by the general public is priority. Home working is still ongoing due to Covid19. Development Management committee still have only five people in attendance, should be nine. There is no public speaking.

6) Planning

a. Response to the following applications:

2021/2076 Location: Land Adjacent to Units 23 And 24 Ashwellthorpe Industrial Estate Norwich Road Ashwellthorpe. Proposal: Erection of steel warehouse 7m x 7m

It was noted that no arboriculture survey in relation to the large oak tree, in close vicinity to the development, does not appear to have been carried out and council would have expected to see one. There is also a public footpath which has been well used for many years, has also not been mentioned in the application. Council however could see no reason to object to this application.

7) Matters arising from previous minutes

a. Update on highways maintenance in the Street, Ashwellthorpe

Cllr De Spon advised the ditch had been assessed outside 47 the Street. The ditch is reported to be too narrow and the outlet needs to be enlarged to allow the water to flow. Flooding problem on New Road will require the ditch to be reinstated on the field edge.

8) Finance

a) To note councils current financial standing

Community Account £16,553.40

Business Account £3,447.49

b) To approve payments

Payee	Method	Description	Amount
EON	Direct debit	Streetlight electricity	32.91
T Higlett	Cheque	October Salary	422.13
NALC	Cheque	Councillor training	194.40
NALC	Cheque	Good Councillor Guide	13.70
T T Jones Electrical	Cheque	Streetlight maintenance	42.42
T Higlett	Cheque	Postage Stamps	10.20

c) It was proposed Cllr Williams will carry out internal audit of finances. Clerk to liaise.

d) Council proposed contribution of £500 to be equally distributed towards maintenance of graveyards in both Ashwellthorpe and Fundenhall.

e) Council proposed a donation of £75.00 to the Royal British Legion.

f) Cllr Peake to complete documentation to become a signatory on the bank account.

9) New community centre

No report on the progress of the website.

Cllr De Spon advised that the groundsman's hut is now in place but will need to be moved at a later date. Path has yet to be constructed and connect to electricity. It had been reported that the motion sensor lights (PIR) on the outside of building were not working as should. Not coming on as quick as you would like. This will be addressed. It had also been reported that the acoustics were not as good as people would have liked. Cllr de Spon asked whether council would be prepared to contribute towards the cost of sourcing a company to come and prepare a report on what needs to be carried out to alleviate the problem. Members proposed estimates should be obtained and that council would be prepared to pay a contribution towards an acoustic system. Cllr Peake advised he could also assist in obtaining a quote.

10) Reports:

- a) Footpaths- K Peake. Footpaths have now had their final cut. Bridge and handrail replaced on land by Olletts farm. Proposed, that once harvest is complete council stake out the footpath as farmer has yet to reinstate footpath as reported previously. It has become noticeable that some hedges are encroaching on footpaths. In the past council have addressed this as a reminder in the Mardle to residents the need to cut back any hedging that is encroaching on footpaths.
- b) Village maintenance – Councillor to be appointed to this role. Chairman advised she was looking at the cost of noticeboards.
- c) Community Speed watch. – G Williams advised a new battery for the speed awareness machine on New Road should be with him by the end of the month. He was advised there had been issues with microchips.

11) Update on the Mardle

Chairman advised that the editor was waiting on correspondence regarding the new hall. Magazine will be published before the end of the year.

12) Councillor Training

Cllr Peake and Cllr Williams have attended new councillor training. Planning training will be attended by the Chairman and Cllr Peake in November.

13) Parish Issues

Clerk reported that two street lights on Kynvett Green were not working and the maintenance contractor had been contacted to advise accordingly.

To consider correspondence received

14) Correspondence

- a) Letter from HM Lord Lieutenant
- b) NALC Wellbeing – Free Trees newsletter
- c) Alford Storage and textile Company – Recycling clothing across the east of England.

Clerk advised that for every tonne collected from a textile bank they will pay 30p per kg, maximum of £300. Everything is reused and does not go into landfill. Council showed an interest and asked for clerk to obtain further details.

15) To note date of next meeting: 16th November 2021 – to be held in Thorpe Hall

Meeting closed at 20:50